



# OFFICE OF THE SANGGUNIANG BAYAN Sta. Cruz, Laguna



EXCERPTS FROM THE MINUTES OF THE REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SANTA CRUZ, LAGUNA HELD ON DECEMBER 18, 2023, MONDAY, 09:45 IN THE MORNING AT THE BATASANG BAYAN, ESCOLAPIA BUILDING, SANTA CRUZ, LAGUNA.

**PRESENT:**

Honorable LAARNI A. MALIBIRAN	.....	VICE MAYOR
Honorable Ambiel John C. Panganiban	.....	Presiding Officer
Honorable Lea A. Almarvez	.....	Councilor
Honorable Norman T. Tolentino	.....	Councilor
Honorable Esmeraldo C. De Las Armas, Jr.	.....	Councilor
Honorable Lucena R. Odejar	.....	Councilor
Honorable Alan T. Pamatmat	.....	Councilor
Honorable Laura P. Obligacion	.....	Councilor - ABC Federation President
Honorable Mark Anthony M. Juangco	.....	Councilor - SK Federation President

**ABSENT:**

Honorable Rizaldy N. Kalaw	.....	Councilor
Honorable Mark Anthony P. Joven	.....	Councilor - legal reason

HON. ESMERALDO C. DELAS ARMAS, JR.  
Councilor

HON. NORMAN T. TOLENTINO  
Councilor

HON. LEA A. ALMARVEZ  
Councilor

HON. AMBIEL JOHN C. PANGANIBAN  
Councilor



HON. LUCENA R. ODEJAR  
Councilor

HON. ALAN T. PAMATMAT  
Councilor

HON. LAURA P. OBLIGACION  
ABC Federation President

HON. MARK ANTHONY M. JUANGCO  
President - SK Pederasyon

**ORDINANCE NO. 15-S2023**

**AN ORDINANCE RETITLING THE PLANTILLA POSITION FROM BOOKKEEPER III - SG10 TO ADMINISTRATIVE ASSISTANT IV-SG-10 (BOOKBINDER IV) IN THE OFFICE OF THE MUNICIPAL ACCOUNTANT.**

**WHEREAS**, there was an endorsement from the Hon. Mayor Edgar S. San Luis pertaining to the above request of Human Resources Management Office;

**WHEREAS**, said endorsement was referred to the Committee on Good Governance, Public Ethics and Public Accountability for its review and deliberation;

**WHEREAS**, the said position is hereby requested to be retitled pursuant to Local Budget Circular No. 137 dated July 13, 2021 or the Index of Occupational Services, Position Titles and Salary Grade in the Local Government (IOS-LGU for brevity).

**NOW THEREFORE**, on motion of Hon. Esmeraldo C. De Las Armas, Jr. (Chairman of Committee on Good Governance, Public Ethics and Public Accountability), duly seconded by Hon. Norman T. Tolentino, Hon. Ambiel John C. Panganiban and Hon. Lucena R. Odejar and with the approval of the members present, it was

**BE IT ORDAINED BY THE SANGGUNIANG BAYAN OF SANTA CRUZ LAGUNA IN ITS REGULAR SESSION ASSEMBLED:**

**SECTION 1** - Retitling the Plantilla Position from Bookkeeper III-SG-10 to Administrative Assistant IV-SG-10 (Bookbinder IV) in the Office of the Municipal Accountant.

**SECTION 2** - This Ordinance shall take effect upon its approval.

**ORDERED:** Let copies of this ordinance be furnished the Honorable Mayor, the Municipal Budget Officer, the Municipal Accountant, the Municipal Treasurer, the Human Resource Management Officer, and Civil Service Commission, all this municipality, for their information and appropriate action.

**APPROVED. December 18, 2023.**

**I HEREBY CERTIFY** to the correctness of the above-quoted ordinance.

*Maria Luisa F. Jolo*  
**MARIA LUISA F. JOLO**  
Acting Secretary to the Sangguniang Bayan





**OFFICE OF THE  
SANGGUNIANG BAYAN  
Sta. Cruz, Laguna**



Continuation of Ordinance No. 15-S2023

-02-

  
**HON. AMBIEL JOHN C. PANGANIBAN**  
Councilor

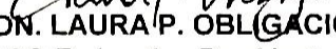
  
**HON. LEA A. ALMARVEZ**  
Councilor

  
**HON. NORMAN T. TOLENTINO**  
Councilor

  
**HON. ESMERALDO C. DE LAS ARMAS, JR.**  
Councilor


  
**HON. LUCENA R. ODEJAR**  
Councilor

  
**HON. ALAN T. PAMATMAT**  
Councilor

  
**HON. LAURA P. OBLIGACION**  
ABC Federation President

  
**HON. MARK ANTHONY M. JUANGCO**  
Pangulo ng SK Pederasyon

ATTESTED :

  
**HON. LAARNI A. MALIBIRAN**  
Municipal Vice Mayor  
Presiding Officer

APPROVED:

  
**HON. EDGAR S. SAN LUIS**  
Municipal Mayor